



APPLICATION FOR Street Closure License

(Section 106 Municipal Code)

CITY OF EVANSVILLE CLERK'S OFFICE
31 S. Madison St, PO Box 529, Evansville, WI 53536
(608) 882-2266 – Fax (608) 882-2282

Application Fee:
\$25.00 per Event

APPLICATION FEE WILL NOT BE REFUNDED IF DENIED OR WITHDRAWN

Short Term (4 hours or less) Street Closure

Long Term (More than 4 hours) Street Closure
(The attached Petition must be included with at least 2/3 signatures)

This permit shall license the closure of a City Street for the purpose of business, celebration or other event that would require the full or partial closure of a road for a set period of time.

Name of Organization:

Phone:

Organization address:

Responsible Person:

First

Middle

Last

Home Address:

City

State:

Zip:

Phone No: _____ - _____ - _____

Email Address:

Date(s) of Event(s):

Hours of Operation:

Location of Event:

Please attach a copy of map, showing where you wish to have the road blocked off.

Hold Harmless- The applicant agrees to indemnify, defend and hold the city and its employees and agents harmless against all claims, liability, loss, damage or expense asserted against or incurred by the city on account of any injury or death of any person or damage to any property caused by or resulting from the activities for which the license is granted. As evidence of the applicant's ability to perform the conditions of the license, the public safety committee may require the applicant to furnish a certificate of comprehensive general liability insurance with the city and its employees and agents as an additional insured. The insurance shall include coverage for a contractual liability with minimum limits in an amount as required by the public safety committee. The certificate of insurance shall provide 30 days written notice to the city upon cancellation, non-renewal or material change in policy.

Cancellation- The city, through its police department or other agents, may terminate, without prior notice, any use authorized by a street use license if the health, safety or welfare of the public appears to be endangered by activities generated by or associated with the use or if there are activities that violate any condition specified by the public safety committee when authorizing the issuance of the street use license.

For Long Term Street Closures Only

Public Hearing and/or Petition-The applicant further agrees to pay the fee for holding a public hearing; or completing the petition attached to this permit. The applicant has been honest and truthful to his or her best ability in following the instructions on the attached petition.

Signature of Applicant

Date

• FOR MUNICIPALITY USE ONLY BELOW THIS LINE

Police Chief Recommendation and Comments:

Recommend _____ Non-Recommend _____ Recommend with conditions _____

Police Chief's Signature

Date

Municipal Services Recommendation and Comments:

Recommend _____ Non-Recommend _____ Recommend with conditions _____

Municipal Services Signature

Date

City Clerk's Office:

Public Safety Meeting required? Yes No If Yes, Meeting Date:

Date License Issued:

Clerks Notes and Receipt Information:

